



Development Corporation of Abilene, Inc.

Request for Public Information

174 Cypress Street Abilene, TX 79601

www.abilenedcoa.com

I, the undersigned, hereby request the custodian of the following described public records of the Development Corporation of Abilene, Inc., to promptly produce said records for inspection and/or duplication. I understand there may be charges assessed for duplication or access to such records and the Development Corporation of Abilene, Inc. may require prepayment prior to preparation of the requested copies of such record.

Please Print All Information

NAME:		DATE:	
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE:	EMAIL:		

Information Requested

The request must ask for records or information already in existence. The Public Information Act does not require a governmental body to create new information, to do legal research, or to answer questions. Please be as specific as possible with what you are requesting; this will help expedite your request.

DATE OF INCIDENT OR DOCUMENT REQUESTED:
SPECIFIC NAME OF THE BUSINESS OR INDIVIDUAL:
ADDITIONAL INFORMATION:

Be advised, fees may apply to requests pursuant to Section Code 552.261(a).



Information Preferences

Under the Public Information Act, some categories of information do not have to be released. Exceptions to disclosure fall into two general categories: 1) mandatory exceptions that make information confidential and require a governmental body to withhold information, and 2) discretionary exceptions that allow but do not require a governmental body to withhold information.

In most instances, a governmental body is required to request a decision from the Attorney General in order to withhold information from a requester. However, a requester may permit a governmental body to redact information without requesting an Attorney General decision. You are not required to agree to the redaction of any information responsive to your request, but doing so may streamline the handling of your request. If you agree to redactions in this request, then you may request the redacted information in a future information request.

Do you agree to the redaction of information that is subject to mandatory exceptions, provided such redactions are clearly labeled on the information you receive?

Yes, I agree to redactions

No, I do not agree to redactions

Do you agree to the redaction of information that is subject to discretionary exceptions, provided such redactions are clearly labeled on the information you receive?

Yes, I agree to redactions

No, I do not agree to redactions

Documents will be provided to requester through email unless otherwise noted.

Preferred Delivery Method: _____

In making this request, I understand that the Development Corporation of Abilene, Inc. is under no obligation to create a document to satisfy my request or to comply with a standing/ongoing request for information. I further understand that copies of the information will be released only in accordance with the Texas Public Information Act, and the Development Corporation of Abilene, Inc. reserves its right to seek an opinion from the Texas Attorney General with regard to the release of said information. If an Attorney General's opinion is sought by the Development Corporation of Abilene, Inc., I will be notified in writing.

Signature of Requestor: _____ Date: _____